

Invigilator Registration Form

A	Applicant's details											
Title	Mr <input checked="" type="checkbox"/>	Mrs <input checked="" type="checkbox"/>	Miss <input checked="" type="checkbox"/>	Ms <input checked="" type="checkbox"/>	Other	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Surname	<input type="text"/>											
Forename(s)	<input type="text"/>											
Address	<input type="text"/>											
Town/City	<input type="text"/>											
County	<input type="text"/>											
Postcode	<input type="text"/>					Male <input checked="" type="checkbox"/>	Female <input checked="" type="checkbox"/>					
Date of Birth	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	D	D	M	M	Y	Y	Y	Y	National Insurance Number			<input type="text"/>
Telephone	<input type="text"/>		<input type="text"/>		Mobile	<input type="text"/>		<input type="text"/>				
Email	<input type="text"/>											
Permanent resident in UK for last 2 years?	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>										
If No then please give details:												
Nationality	<input type="text"/>											
Citizenship	<input type="text"/>											
Religion	<input type="text"/>											

B	Bank Account Details										
If your bank sort code isn't 3 sets of 2 digits then please use the 'or' section to the right. Otherwise leave blank.											
Bank Name	<input type="text"/>										
Account Holder	<input type="text"/>										
Sort Code	<input type="text"/>	<input type="text"/>	<input type="text"/>	or	<input type="text"/>						
Account Number	<input type="text"/>										
Notes: (anything we might need to know!)											

C Referees

Most recent employer:

Employer

Address

Town/City

County

Postcode

Telephone

Fax

Worked from to

Position held

Days/Wk worked

Avg. Class Size

Age Range to

Referee name

Referee position

Permission to contact for reference? Yes No

Employer

Address

Town/City

County

Postcode

Telephone

Fax

Worked from to

Position held

Days/Wk worked

Avg. Class Size

Age Range to

Referee name

Referee position

Permission to contact for reference? Yes No

D Transport

Own transport? Yes No

Distance prepared to travel: miles

E Rehabilitation of Offenders Act 1974 (Exception Order 1975)

Assignments from Apollo Teaching Services will frequently involve close contact with persons under the age of 18. All successful applicants will undergo a Criminal Clearance check with the Criminal Records Bureau.
Under the 1975 Exemption Order to the Rehabilitation of Offenders Act you are not entitled to withhold information about convictions which for other purposes are classified as spent under the act. A Criminal Record will not necessarily exclude any individual from working for Apollo Teaching Services, but it will be necessary for our recruitment team to review your case.

Have you had any cautions, bindovers, convictions or custodial sentences? Yes No
If Yes, please provide details on a separate sheet.

X

Signature:

Date:

D	D	M	M	Y	Y	Y	Y
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F Medical Declaration

Have you ever (as far as you are aware) suffered from any illness, condition, disorder or addiction which might affect your fitness to work?

Yes No

If Yes, please provide details:

X

Signature:

Date:

D	D	M	M	Y	Y	Y	Y
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G Declaration

I have read and understood the terms of my Contract for Services, have retained a copy, and agree to be bound by these terms.

X

Signature:

Date:

D	D	M	M	Y	Y	Y	Y
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The data you provide will be used for administration and vetting procedures. Your application will be stored securely should your application be successful, and destroyed at the termination of your contract by either party. All data is processed in accordance with the Data Protection Act 1998. If you have any queries about the use of your data, please contact the Information Commissioner on 01625 545745 or contact us.